

## Block by Block Description of the Personnel Data Information File (PDIF)

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### General Member Data

|                                   |  |  |
|-----------------------------------|--|--|
| <b>Last:</b>                      | <b>Member's<br/>Last Name</b>  | E.g., "HUSKEY" for Michael L. Huskey.  |
| <b>First:</b>                     | <b>Member's<br/>First Name</b>   | E.g., MICHAEL.   |
| <b>MI:<br/>2<sup>nd</sup> MI:</b> | <b>Member's<br/>Middle Initial<br/>and 2<sup>nd</sup><br/>Middle Initial</b> | Member's first middle initial or first letter of first middle name, e.g., P for John Paul George Smith.  |
| <b>Sfx:</b>                       | <b>Member's<br/>Name Suffix</b>  | E.g., JR, SR, III.   |
| <b>Sex:</b>                       | <b>Member's Sex</b>  | M - Male   F - Female  |
| <b>Brth:</b>                      | <b>Birth</b>   | Member's birth date.   |
| <b>Mbtr:</b>                      | <b>Member Type</b>   | A three character alpha code to identify the member by type (such as commissioned officer, warrant officer, enlisted or cadet); by component (regular or reserve); and by type of duty (special active duty, extended active duty, or active duty for training). |
|                                   | AEO  | Officer Candidate Regular  |
|                                   | AEZ  | Regular Active Duty Enlisted   |
|                                   | AOZ  | Regular Active Duty Commissioned Officer   |
|                                   | AWZ  | Regular Active Duty Warrant Officer  |
|                                   | FEB  | Reserve Enlisted on Extended Active Duty   |
|                                   | FED  | Reserve Enlisted on Active Duty for Special Work - Reserve Component (GE 140 dys)  |
|                                   | FEE  | Reserve Enlisted on Active Duty for Training - Other Training Duty (GE 140 dys)  |
|                                   | FEG  | Reserve Enlisted on Active Duty for Special Work - Active Component (GE 140 dys)   |
|                                   | FEH  | Reserve Enlisted on Initial Active Duty for Training   |
|                                   | FEO  | Officer Candidate Reserve  |
|                                   | FOB  | Reserve Commissioned Officer on Extended Active Duty   |

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

| <b>Mbrt:</b><br>(Continued) | <b><u>Code</u></b> | <b><u>Meaning</u></b>   |
|-----------------------------|--------------------|---|
|                             | FOD                | Reserve Commissioned Officer on Active Duty for Special Work - Reserve Component (GE 140 dys)     |
|                             | FOE                | dys)  |
|                             | FOG                | Reserve Commissioned Officer on Active Duty for Training - Other Training Duty (GE 140 dys)       |
|                             | FWB                | Reserve Commissioned Officer on Active Duty for Special Work - Active Component (GE 140 dys)      |
|                             | FWD                | dys)  |
|                             | FWE                | Reserve Warrant Officer on Extended Active Duty   |
|                             | FWG                | Reserve Warrant Officer on Active Duty for Special Work Reserve Component (GE 140 dys)            |
|                             |                    | Reserve Warrant Officer on Active Duty for Training - Other Training Duty (GE 140 dys)            |
|                             | HEZ                | Reserve Warrant Officer on Temporary Active Duty for Special Work - Active Component (GE 140 dys) |
|                             | HOZ                | 140 dys)  |
|                             | HWZ                | Select (drilling) Reserve Enlisted  |
|                             | IEZ                | Select (drilling) Reserve Commissioned Officer  |
|                             | IOZ                | Select (drilling) Reserve Warrant Officer   |
|                             | IWZ                | Reserve Enlisted Individual Ready Reserve   |
|                             | JEL                | Reserve Commissioned Officer Individual Ready Reserve   |
|                             | JEM                | Reserve Warrant officer Individual Ready Reserve  |
|                             | JOL                | Reserve Enlisted Standby Active   |
|                             | JOM                | Reserve Enlisted Standby Inactive   |
|                             | JWL                | Reserve Commissioned Officer Standby Active   |
|                             | JWM                | Reserve Commissioned Officer Standby Inactive   |
|                             | LEJ                | Reserve Warrant Officer Standby Active  |
|                             | LEK                | Reserve Warrant Officer Standby Inactive  |
|                             | LER                | Reserve Enlisted Retired with Pay   |
|                             | LEZ                | Reserve Enlisted Retired Awaiting Pay at 60   |
|                             | LOJ                | Retired Reserve Enlisted Recalled to Active Duty  |
|                             | LOK                | Reserve Enlisted Retired Without Pay  |
|                             | LOR                | Reserve Commissioned Officer Retired with Pay   |
|                             | LOZ                | Reserve Commissioned Officer Retired Awaiting Pay at 60   |
|                             | LWJ                | Retired Reserve Commissioned Officer Recalled to Active Duty                                      |
|                             | LWK                | Reserve Commissioned Officer retired Without Pay  |
|                             | LWR                | Reserve Warrant Officer Retired with Pay  |
|                             | LWZ                | Reserve Warrant Officer Retired Awaiting Pay at 60  |
|                             | NEZ                | Retired Reserve Warrant officer Recalled to Active Duty   |
|                             | PZA                | Reserve Warrant Officer Retired Without Pay   |
|                             | PEZ                | Delayed Enlistment  |
|                             | REJ                | Aviation Cadet  |
|                             | RER                | Coast Guard Academy Cadet   |
|                             | ROJ                | Regular Enlisted Retired With Pay   |
|                             | ROR                | Retired Active Duty Enlisted Recalled to Active Duty  |
|                             | RWJ                | Regular Commissioned Officer Retired With Pay   |
|                             | RWR                | Regular Active Duty Commissioned Officer Recalled to Active Duty                                  |
|                             | TOJ                | Regular Warrant Officer Retired With Pay  |
|                             | TOR                | Retired Active Duty Warrant Officer Recalled to Active Duty                                       |
|                             | TOZ                | NOAA Commissioned Officer Retired With Pay  |
|                             | VOZ                | NOAA Commissioned Officer Recalled to Active Duty   |
|                             | Blank              | NOAA Commissioned Officer   |
|                             |                    | USPHS   |
|                             |                    | Aviation Cadet Reserve  |

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

**Rnk:** Rank. Member's date of rank.

**Mnrty:** Minority Code. A one character code to identify the racial or ethnic group of which the member is considered to be part of.

| <u>Code</u> | <u>Designation</u>   |
|-------------|--|
| 1           | Black  |
| 2           | Hispanic (includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish origin or culture regardless of race) |
| 3           | American Indian (including Alaskan natives)  |
| 4           | Asian (including Pacific Islanders)  |
| 5           | All others (e.g., White/Caucasian, etc.)   |

**BAH cd:** Basic Allowance For Housing Code. A one-character code to indicate the type of BAH to which a member is entitled

| <b>Code</b> | <b>MEANING</b>   | <b>ENTITLED TO BAH</b>   |
|-------------|--|--------------------------|
| A           | With dependents; member and/or dependents assigned adequate CG-owned family quarters.  | No                       |
| B           | With dependents; member and/or dependents assigned adequate CG-leased family quarters.   | No                       |
| C           | With dependents; member and/or dependents assigned adequate DOD-owned family quarters.   | No                       |
| D           | Without dependents, or with spouse in service and no other dependents; member assigned adequate CG-owned single quarters (barracks or shipboard berthing).                   | Yes (Partial)            |
| E           | Without dependents, or with spouse in service and not other dependents; member assigned adequate CG leased quarters; CG-owned family quarters, or DOD-owned family quarters. | No                       |
| F           | Without dependents; or with spouse in service and no other dependents; member assigned DOD-owned single quarters (barracks or shipboard berthing).                           | Yes (Partial)            |
| G           | Without dependents; member not assigned government quarters.   | Yes (Without Dependents) |
| H*          | Spouse in Service and no other dependents; member not assigned government quarters.  | Yes (Without Dependents) |
| I           | With dependents; member assigned inadequate CG-owned family quarters; checkage for rental charge.  | Yes                      |
| K           | With dependents; member assigned inadequate DOD owned family quarters; checkage for rental charge.   | Yes                      |
| L**         | With dependents; member not assigned government quarters.  | Yes                      |

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

**BAH cd:** A one-character code to indicate the type BAH to which a member is entitled, continued:  
(Continued)

| Code  | MEANING   | ENTITLED TO<br>BAH       |
|-------|---|--------------------------|
| M     | Without dependents; or with spouse in service and no other dependents; member assigned inadequate CG-owned quarters; checkage for rental charge.  | Yes (Without Dependents) |
| N     | Without dependents; or with spouse in service and no other dependents; member assigned inadequate DOD-owned quarters; checkage for rental charge  | Yes (Without Dependents) |
| O     | BAH, adequate quarters, segments have been closed by the PERSRU. Member failed to verify dependency data.   | No                       |
| P     | BAH Diff rate solely for child support which started on or after 5 DEC 91; member assigned to CG owned single quarters, DOD owned single quarters, (barracks or shipboard birthing).  | Yes (BAH Diff)           |
| Q     | BAH Diff rate solely for child support which started on or after 5 DEC 91; member assigned to CG single leased quarters.  | Yes (BAH Diff)           |
| R     | BAH Diff rate solely for child support on or after 5 DEC 91; without dependents living with them and member not assigned government quarters.   | Yes (BAH Diff & BAH W/O) |
| S     | With dependents; member drawing BAH at the with dependent rate on 4 DEC 91 due to child support payments, while assigned to single type government quarters on that date. Refer to section 3-D-15, Coast Guard Pay Manual, COMDTINST M7220.29 (series) for exceptions. Input by HRSIC only. | Yes                      |
| X     | Entitlement to BAH terminated (separation).   | No                       |
| Y     | Entitlement to BAH terminated (departed PCS, no dependents).  | No                       |
| Z     | Entitlement to BAH terminated (BAH with dependents stopped via CG-4170 with no dependents).   | No                       |
| Blank | Entitlement to BAH has not started (newly accessed).  | No                       |

**BAH:** Basic Housing Allowance. Begin date of BAH entitlement.

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## Block by Block Description of the Personnel Data Information File (PDF), Continued

**Marriage** Marriage Code. A one-character alpha code to indicate the member's status.

**cd:**

| <u>Code</u> | <u>Meaning</u>    | <u>Code</u> | <u>Meaning</u>           |
|-------------|-------------------|-------------|--------------------------|
| A           | Annulled          | M           | Married                  |
| D           | Divorced          | S           | Single                   |
| I           | Interlocutory     | W           | Widowed                  |
| L           | Legally Separated | Blank       | No information available |

**Spouse AD** Spouse Active Duty Code. A one-character/numeric code to indicate the relationship of the  
**Cd:** spouse.

| <u>Code</u> | <u>Meaning</u>                    | <u>Code</u> | <u>Meaning</u>   |
|-------------|-----------------------------------|-------------|--|
| 1           | Married and spouse not in service | 6           | Member is legally separated from spouse                |
| 2           | Married and spouse is on active   |             | Spouse is on active duty                               |
| 3           | duty                              | 7           | Married and spouse in reserve component. (Drilling and |
|             | Marriage is in an interlocutory   |             | IRR)   |
| 4           | status                            | A           | Member's most recent marriage ended in annulment       |
|             | Spouse is not on active duty      | D           | Member's most recent marriage ended in divorce         |
| 5           | Marriage is in an interlocutory   | S           | Member has never been married                          |
|             | status                            | W           | Member's most recent marriage ended due to death of    |
|             | Spouse is on active duty          |             | spouse   |
|             | Member is legally separated from  |             |  |
|             | spouse                            |             |  |
|             | Spouse is not on active duty      |             |  |

**Nbr** The number of dependents the member has.  
**Dependts:**

**RU Dist** Reserve Unit Distribution OPFAC (operating facility code). Member's servicing PERSRU's  
**OPFAC** Operating Facility Number.  
**RU:**

**Perm Dist** Permanent District OPFAC (operating facility number). Member's permanent unit district  
**OPFAC:** OPFAC.

**BCN:** Billet Control Number. A seven-character alpha/numeric code to identify, for officers and  
enlisted, the specific position held at the member's current permanent unit.

**New BCN:** New Billet Control Number. A seven-character alpha/numeric code to identify, for officers and  
enlisted, the specific position held at the new duty station.

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

**OBC** Officer Billet Code, a six-character alpha/numeric code to identify, for officers, the specific position held at the officer's current permanent unit.

**Cost Cntr:** Cost Center. A five character numeric code indicating which cost center the member is assigned.

**Duty Sta:** Duty Station. A two-character alpha/numeric code to indicate the member's present duty status.  
Codes are divided into three functional groups.

|                         |                     |   |
|-------------------------|---------------------|---|
| Group 1                 | At Unit For         | An alpha/numeric code to describe the different status types for a member while attached to a given unit.           |
| Group 2                 | Enroute             | A alpha/numeric code to describe the different status types for a member while in transit status between two units. |
| Group 3                 | Separation          | An alpha code to describe the type of separation for members terminating active Coast Guard service                 |
| <u>At Unit For Code</u> | <u>Enroute Code</u> | <u>Reason</u>   |
| --                      | 1A                  | Duty at first unit following enlistment or entry on active duty   |
| D1                      | 2D                  | Duty at permanent duty station  |
| D3                      | 4D                  | Assigned temporary duty at a unit   |
| D5                      | 6D                  | Away on temporary additional duty at another unit   |
| T1                      | 2T                  | Permanent duty for instruction  |
| T3                      | 4T                  | Assigned temporary duty for instruction at unit   |
| T5                      | 6T                  | Away on temporary additional duty for instruction at another unit   |
| C1                      | 2C                  | Permanent duty for confinement/disciplinary action  |
| C3                      | 4C                  | Assigned temporary duty for confinement/disciplinary action at another unit   |
| C5                      | 6C                  | Away on temporary additional duty for confinement/disciplinary action at another unit                               |
| R3                      | 4R                  | Home awaiting disciplinary action   |
| M1                      | 2M                  | Permanent duty for treatment/hospitalization  |
| M3                      | 4M                  | Assigned temporary duty for treatment/hospitalization at unit   |
| M5                      | 6M                  | Away on temporary additional duty for treatment/hospitalization at another unit                                     |
| M7                      | --                  | Reserve disabled member under notice of eligibility   |
| F3                      | 4F                  | Temporary duty for further assignment   |
| P5                      | 6P                  | Away for permissive orders  |
| S3                      | 4S                  | Temporary duty for separation   |
| --                      | 2S                  | Permanent duty for separation   |

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

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**Duty Status,**  
(Continued)      A two-character alpha/numeric code to indicate the member's present duty status.  
Codes are divided into three functional groups, continued:

| <u>At Unit For<br/>Code</u> | <u>Enroute Code</u> | <u>Reason</u>                                     |
|-----------------------------|---------------------|---|
| A5                          | --                  | Unauthorized absence                              |
| H3                          | 4H                  | Home awaiting action of physical evaluation board |
| W5                          | 6W                  | TDY winter duty                                   |

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**Sta:**      Station. Date member reported to current unit.

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**Rotatn:**      Rotation. This is the date the member is eligible for transfer from his/her permanent duty  
station.

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## BAH Dependency and 4170 Data

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**First Name:**      First name of dependent/non-dependent

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**Last Name:**      Last name of dependent/non-dependent

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**MI:**      Middle initial of dependent/non-dependent

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**Birth Dt:**      Birth date of dependent/non-dependent

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**Rel:**      Relationship. The dependent's/non-dependent's relationship to the member.

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**BAH date:**      Basic Housing Allowance Date. When the member became BAH eligible dependent.

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**4170 Dt**      This is the date of the last CG-4170A that was input into the SDA II system on the member.

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

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### Servicemembers' Group Life Insurance Data

|                    |  |
|--------------------|--|
| <b>SGLI Amount</b> | Servicemembers' Group Life Insurance amount. E.g., \$200,000 |
|--------------------|--|

|                             |               |
|-----------------------------|---------------|
| <b>Eff Date of Election</b> | E.g., 92DEC01 |
|-----------------------------|---------------|

|                              |   |
|------------------------------|---|
| <b>Principal Beneficiary</b> | More than one beneficiary can be elected. |
|------------------------------|---|

|                               |   |
|-------------------------------|---|
| <b>Contingent Beneficiary</b> | More than one beneficiary can be elected. |
|-------------------------------|---|

### Enlistment Data

|                      |  |
|----------------------|--|
| <b>Pay Base Date</b> | This is the constructive date of entry for pay purposes (includes active and inactive service). For members in a continuous military status, this date will be the same as the date enlisted or accepted an appointment unless there is prior service, break in service, or deductible time. |
|----------------------|--|

|                              |   |
|------------------------------|---|
| <b>Active Duty Base Date</b> | The constructive date of cumulative active service (will be the date of commission/enlistment for members with no prior military service, breaks in service, or deductible time). |
|------------------------------|---|

|                        |   |
|------------------------|---|
| <b>Original CG Enl</b> | Original Coast Guard Enlistment. The date which the member first enlisted in the Coast Guard or Coast Guard Reserve. This field was not initialized and will not be set for the members whose first entry into the Coast Guard was earlier than the Fall of 1989. |
|------------------------|---|

|                        |   |
|------------------------|---|
| <b>Mil Oblig Incrd</b> | Military Obligation Incurred. This is the date of the member's initial entry into the Armed Forces. |
|------------------------|---|

|                       |   |
|-----------------------|---|
| <b>Military Compl</b> | Military Obligation Completion. The date the member meets his/her required military obligation. |
|-----------------------|---|

|                     |   |
|---------------------|---|
| <b>Cur Actv Dty</b> | Current Active Duty. The date the member began current period of active duty. |
|---------------------|---|

|                      |  |
|----------------------|--|
| <b>Expected Term</b> | This is the expected active duty termination date on the member. |
|----------------------|--|

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

| <b>Exp Loss</b>                   | Expiration of Enlistment Date. Generally, this is the date a member is expected to be a loss (discharged/retired) from the service.  |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
|-----------------------------------|--|-------------|----------------|---|---------------------------------------|---|---------------------------------------|---|--------------|---|------------------|---|----------------------|---|--|
| <b>Effctv Term</b>                | Effective Date of Enlistment Expiration. This is the member's effective active duty termination date.  |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| <b>Total Ded Time</b>             | Total of deductible days. This is the cumulative number of days the member's enlistment has been extended due to disciplinary action, lost time, etc.  |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| <b>Enlist</b>                     | Enlistment. This is the date the member's current enlistment or reenlistment began.  |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| <b>Enl Length<br/>Effctv Loss</b> | Enlistment Length. The number of years for which the member last enlisted or re-enlisted.<br>Effective date of expiration of enlistment. The date on which the member's account is no longer maintained in PMIS/JUMPS.   |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| <b>Citzn Code</b>                 | <p>Citizen Code. A one-character numeric code to identify a member's citizenship status.</p> <table><tr><th><u>Code</u></th><th><u>Meaning</u></th></tr><tr><td>1</td><td>United States citizen</td></tr><tr><td>2</td><td>Naturalized United States citizen.</td></tr><tr><td>3</td><td>Other</td></tr></table>   | <u>Code</u> | <u>Meaning</u> | 1 | United States citizen                 | 2 | Naturalized United States citizen.    | 3 | Other        |   |                  |   |                      |   |  |
| <u>Code</u>                       | <u>Meaning</u>   |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| 1                                 | United States citizen  |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| 2                                 | Naturalized United States citizen.   |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| 3                                 | Other  |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| <b>Birth City &amp; St</b>        | Member's birth city and state.   |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| <b>Entry City &amp; St</b>        | City and state of where member entered into CG.  |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| <b>Scrty Auth &amp;<br/>Dt</b>    | <p>Security Authorization and Date. A one-character alpha/numeric code to indicate the level of security clearance at the member's current unit and the most recent security clearance date.</p> <table><tr><th><u>Code</u></th><th><u>Meaning</u></th></tr><tr><td>A</td><td>No clearance - investigation reopened</td></tr><tr><td>B</td><td>SCI denied - ineligible for clearance</td></tr><tr><td>C</td><td>Confidential</td></tr><tr><td>D</td><td>Clearance denied</td></tr><tr><td>E</td><td>Interim Confidential</td></tr><tr><td>F</td><td>SCI revoked - ineligible for clearance</td></tr></table> | <u>Code</u> | <u>Meaning</u> | A | No clearance - investigation reopened | B | SCI denied - ineligible for clearance | C | Confidential | D | Clearance denied | E | Interim Confidential | F | SCI revoked - ineligible for clearance |
| <u>Code</u>                       | <u>Meaning</u>   |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| A                                 | No clearance - investigation reopened  |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| B                                 | SCI denied - ineligible for clearance  |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| C                                 | Confidential   |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| D                                 | Clearance denied   |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| E                                 | Interim Confidential   |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |
| F                                 | SCI revoked - ineligible for clearance   |             |                |   |                                       |   |                                       |   |              |   |                  |   |                      |   |  |

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

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### Scrty Auth & Dt, Continued

A one-character alpha/numeric code to indicate the level of security clearance at the member's current unit and the most recent security clearance date, continued:

| <u>Code</u> | <u>Meaning</u>   |
|-------------|--|
| G           | Secret - SCI denied  |
| H           | Secret - SCI revoked   |
| I           | Clearance pending - investigation reopened                               |
| J           | No clearance required - file created                                     |
| K           | Eligible for SCI w/waiver  |
| L           | Restricted to non - sensitive duties - not eligible for sensitive duties |
| M           | Top Secret only - SCI revoked  |
| N           | Top Secret only - SCI denied   |
| O           | Interim Secret   |
| P           | Interim Top Secret   |
| Q           | No clearance/access required - favorable investigation                   |
| R           | Clearance revoked  |
| S           | Secret   |
| T           | Top Secret   |
| U           | Interim SCI  |
| V           | DCID 1/14 eligible   |
| W           | Top Secret - SCI requires adjudication                                   |
| X           | Action pending   |
| Y           | Pending final adjudication/access suspended                              |
| Z           | Adjudicative action incomplete due to loss of jurisdiction               |
| 1           | LAA Confidential   |
| 2           | LAA Secret   |
| 3           | pending reply to Letter of Intent/Statement of Reasons                   |
| 4           | Clearance administratively withdrawn                                     |
| 5           | Position of trust (no clearance required)                                |
| 6           | SCI denied (no clearance determination)                                  |
| 7           | SCI revoked (no clearance determination)                                 |

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### Scrty Invest Type & Dt

Security Investigation Type and Date. A one-character alpha/numeric code to indicate the type of security investigation and when investigation was completed.

| <u>Code</u> | <u>Meaning</u>                               |
|-------------|--|
| 1           | Entrance National Agency Check (ENTNAC)      |
| 2           | National Agency Check                        |
| 3           | NAC plus written inquiries (NACI)            |
| 4           | Background Investigation (BI)                |
| 5           | Special background investigation (SBI)       |
| 6*          | NAC plus 10 years service (obsolete)         |
| 7           | NAC plus Special investigative Inquiry (SII) |

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## Block by Block Description of the Personnel Data Information File (PDFIF), Continued

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### Scrty Invest Type & Dt, Continued

A one-character alpha/numeric code to indicate the type of security investigation and when investigation was completed, continued:

| <u>Code</u> | <u>Meaning</u>                                |
|-------------|---|
| 8           | ENTNAC plus SII                               |
| 9*          | Interview oriented BI (IBI)                   |
| 0           | Single Scope Background Investigation (SSBI)  |
| A*          | Expanded NAC                                  |
| B           | Local Records Check (LRC) plus NACI requested |
| C           | NACI requested                                |
| D           | NAC (or NACI) plus BI or IBI requested        |
| E           | NAC plus SBI requested                        |
| F           | BI/IBI (10 year scope)                        |
| G           | Periodic reinvestigation (PR) or BI/IBI       |
| H*          | NAC plus partial SBI                          |
| I*          | Character Investigation (IRS)                 |
| J           | PR or SBI                                     |
| K*          | Limited BI (LBI) (OPM)                        |
| L*          | Minimum BI (MBI) (OPM)                        |
| M           | SBI plus current NAC                          |
| N           | NACI plus current NAC                         |
| O*          | SII   |
| P           | IBI/BI plus current NAC                       |
| Q*          | MBI plus current NAC                          |
| R*          | LBI plus current NAC                          |
| S           | SBI plus current BI/IBI                       |
| T           | IBI/BI requested                              |
| U           | Other   |
| V           | SBI requested                                 |
| W           | Local Records Check                           |
| X*          | MBI - expanded                                |
| Y*          | LBI - Expanded                                |
| Z           | NACI plus SII                                 |
| #           | Secret PR                                     |

\* Periodic reinvestigation - Secret

### Scrty Elig Type

Security Eligibility Type. A one-character alpha/numeric code to indicate the level of security clearance investigated/adjudicated by TASCAF.

| <u>Code</u> | <u>Meaning</u>                        |
|-------------|---------------------------------------|
| A           | No clearance - investigation reopened |
| B           | SCI denied - ineligible for clearance |
| C           | Confidential                          |
| D           | Clearance denied                      |
| E           | Interim Confidential                  |

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*Continued on Next Page*

## Block by Block Description of the Personnel Data Information File (PDF), Continued

### Scrty Elig Type, Continued

Security Eligibility Type. A one-character alpha/numeric code to indicate the level of security clearance investigated/adjudicated by TASCAF, continued:

| <u>Code</u> | <u>Meaning</u>   |
|-------------|--|
| F           | SCI revoked - ineligible for clearance                                   |
| G           | Secret - SCI denied  |
| H           | Secret - SCI revoked   |
| I           | Clearance pending - investigation reopened                               |
| J           | No clearance required - file created                                     |
| K           | Eligible for SCI w/waiver  |
| L           | Restricted to non - sensitive duties - not eligible for sensitive duties |
| M           | Top Secret only - SCI revoked  |
| N           | Top Secret only - SCI denied   |
| O           | Interim Secret   |
| P           | Interim Top Secret   |
| Q           | No clearance/access required - favorable investigation                   |
| R           | Clearance revoked  |
| S           | Secret   |
| T           | Top Secret   |
| U           | Interim SCI  |
| V           | DCID 1/14 eligible   |
| W           | Top Secret - SCI requires adjudication                                   |
| X           | Action pending   |
| Y           | Pending final adjudication/access suspended                              |
| Z           | Adjudicative action incomplete due to loss of jurisdiction               |
| 1           | LAA Confidential   |
| 2           | LAA Secret   |
| 3           | pending reply to Letter of Intent/Statement of Reasons                   |
| 4           | Clearance administratively withdrawn                                     |
| 5           | Position of trust (no clearance required)                                |
| 6           | SCI denied (no clearance determination)                                  |
| 7           | SCI revoked (no clearance determination)                                 |

### Reserve CAT

Indicates the training and pay category to which the reserve member has been assigned.

### Extension information P176

The effective retention date on the member.

### Effective date

This is the date the extension becomes effective.

### Original Enl Exp Date

Original Enlistment Expiration Date. This is the termination date prior to a period of involuntary retention for the member retained in the service beyond normal expiration of enlistment as reported on a retention transaction (P 176).

*Continued on next page*

## Block by Block Description of the Personnel Data Information File (PDF), Continued

**# of  
Ext/Rextens** Number of Extensions and Re-extensions. A one-character numeric code to indicate the number of extension or reextension of the member's current enlistment.

| <u>Code</u> | <u>Meaning</u>                            |
|-------------|---|
| 0           | First extension of enlistment (P 154)     |
| 1           | First re-extension of enlistment (P 159)  |
| 2           | Second re-extension of enlistment (P 159) |
| 3           | Third re-extension of enlistment (P 159)  |
| 4           | Fourth re-extension of enlistment (P 159) |
| 5           | Fifth re-extension of enlistment (P 159)  |
| 6           | Sixth re-extension of enlistment (P 159)  |
| Blank       | Not applicable                            |

**1st Ext Term** First Extension Term. The number of years and months an enlistment is extended.

**Total Ext  
Length** Total Extension Length. For reenlistment bonus purposes, the total number of years, months and days, the member has extended or re-extended his/her enlistment, even though no bonus is paid. This is a cumulative number up to a maximum of six years as long as the member is on the same enlistment.

**Re-extension  
Date** This is the date the re-extension becomes effective.

**Re-extension  
Length** This is number of years and months of the re-extension.

### Medical Data

**Frame:** Member's frame size.

**Hgt:** Height. Member's height.

**Wgt:** Weight. Member's current weight. If weight information is not being updated on member, this information could be old.

**Wght:** Weight. This is the last date the system has on which the member was weighed.

*Continued on next page*

## Block by Block Description of the Personnel Data Information File (PDIF), Continued

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**Wght Over:** Weight Over. This is the amount of overweight the member is. Note: Need to ensure that if member meets his/her weight requirements, that another transaction be completed to show this.

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**Phys Exam:** Physical Exam. The date the member was last physically examined.

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**Phys Exam Cd:** Physical Exam Code. A one-character alpha code to indicate the result of the member's last physical condition.

For regular Coast Guard Members:

| <u>Code</u> | <u>Meaning</u>                             |
|-------------|--|
| A           | Qualified by periodic exam                 |
| D           | Qualified for discharge/retirement/RELAD   |
| N           | Not Qualified                              |
| O           | Qualified for overseas/sea duty assignment |
| T           | Temporarily Disqualified                   |

For reserve Coast Guard members:

| <u>Code</u> | <u>Meaning</u>   |
|-------------|------------------|
| N           | Not Qualified    |
| P           | Permanent Waiver |
| Q           | Qualified        |
| W           | Temporary Waiver |

---

**Med Review:** Medical Review. This is the date the Medical Admin Reviewer acted upon the physical exam.

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## Battery Test and Career Data

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**Date** Battery Test Data Date. This is the effective date an enlisted member's basic battery scores were initially taken.

---

**Arith Reason** Arithmetic Reasoning. What score the member received on this portion of the test.

---

**Para Comp** Paragraph Computation. What score the member received on this portion of the test.

---

**Num. Oper** Numerical Operations. What score the member received on this portion of the test.

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*Continued on next page*

## Block by Block Description of the Personnel Data Information File (PDIF), Continued

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|                        |  |
|------------------------|--|
| <b>Gen. Science</b>    | General Science. What score the member received on this portion of the test  |
| <b>World Knowledge</b> | What score the member received on this portion of the test.  |
| <b>Coding Spd</b>      | Coding Speed. What score the member received on this portion of the test.  |
| <b>Auto &amp; Shop</b> | What score the member received on this portion of the test.  |
| <b>Math Knowledge</b>  | What score the member received on this portion of the test.  |
| <b>Mech Comp</b>       | Mechanical Computation. What score the member received on this portion of the test.  |
| <b>Ele Info</b>        | Electrical Information. What score the member received on this portion of the test.  |
| <b>Verbal</b>          | What score the member received on this portion of the test.  |
| <b>Edu Cd</b>          | Education Code. A one-character alpha/numeric code indicating, in a member's education, the highest grade completed and or obtained. |

---

| <u>Code</u> | <u>Level</u>  |
|-------------|---|
| 1           | Grammar School - Non-GED                            |
| 2           | 1 year of high school - Non-GED                     |
| 3           | 2 years of high school - Non-GED                    |
| 4           | 3 or 4 years of high school - Non GED               |
| 5           | High School graduate                                |
| 6           | 1 year of college                                   |
| 7           | 2 years of college                                  |
| 8           | 3 or 4 years of college                             |
| A           | Associate Degree                                    |
| B           | College graduate (BS or BA degree)                  |
| D           | Doctorate degree (PHD/DCS)                          |
| M           | Master degree or equivalent not indicated elsewhere |
| X           | Certificate of Completion/Attendance                |
| Y           | Graduate Equivalency Diploma (GED)                  |

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

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**Edu Cd, Continued** A one character alpha/numeric code indicating, in a member's education, the highest grade completed and or obtained, continued:

| <u>Code</u> | <u>Level</u>                                       |
|-------------|--|
| *C          | Professional Certification (e. g., CPA, CPM)       |
| G           | Graduate work of one year or more, without degree  |
| *P          | Professional Degree (e.g., Navel Architect)        |
| *T          | Other non-degree professional training not covered |

\* **NOT** an "Educational Level Code". These four codes are **ONLY** for "Degree Information"

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**Exam Bd  
OPFAC:** Exam Board OPFAC (operating facility code). This seven-digit district/unit OPFAC number identifies where the next servicewide exam will be administered.

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**Qual Test:** Qualification Test. This is the enlisted initial qualification test name.

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**Score:** This is the enlisted initial qualification test score. Which is the score of test taken at time of enlistment.

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**SWE:** Service-wide Exam. This is the servicewide exam specialty. The enlisted rank and rate to which the commanding officer has approved a lateral change in rating for paygrades E4 - E6, or for a non-rated member to participate in the exam for advancement to E-4.

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**CWO Spec:** Chief Warrant Officer Specialty. The CWO Specialty for which the commanding officer is recommending the candidate for the board.

| <u>Rating</u>   | <u>Warrant Specialty</u>   |
|---|----------------------------|
| Aviation Maintenance Technician (AMT)<br>Avionics Technician (AVT)                              | Aviation Engineering (AVI) |
| Musician (MU)   | Bandmaster (BNDM)          |
| Boatswain's Mate (BM)<br>Marine Science Technician (MST)<br>Quartermaster (QM)<br>Radarman (RD) | Boatswain (BOSN)           |
| Telecommunications Specialist (TC)  | Communications (COMM)      |
| Electronics Technician (ET)<br>Telephone Technician (TT)  | Electronics (ELC)          |
| Storekeeper (SK)<br>Food Service Specialist (FS)  | Finance and Supply (F & S) |

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*Continued on Next Page*



## Block by Block Description of the Personnel Data Information File (PDIF), Continued

### CWO Spec, Continued

The CWO Specialty for which the commanding officer is recommending the candidate for the board, continued:

#### Rating

#### Warrant Specialty

Damage Controlman (DC)  
Aviation Survival Technician (AST)

Material Maintenance (MAT)

Health Services Technician (HS)

Medical Administration (MED)

Electrician's Mate (EM)  
Machinery Technician (MK)

Naval Engineering (ENG)

Yeoman (YN)

Personnel Administration (PERS)

Investigator (IV) (Reserve Rating)  
Marine Science Technician (MST) (Reserve Rating)  
Port Specialist (PS) (Reserve Rating)

Port Safety and Security (PSS)

Photojournalist (PA)

Public Information (INF)

Fire Control Technician (FT)  
Gunner's Mate (GM)

Weapons (WEPS)

### Diver Lapse

Diving Qualifications Expires. This is the date on which a member's diving qualification expires. If a member does not re-qualify, dive pay will automatically terminate this date.

### Cumltv Sea

Cumulative Sea Time. This is the amount of cumulative sea time the member has.

### Sea Pay Prem Date

Sea Pay Premium Date. This is the date the member became eligible for Career Sea pay premium and can be updated in the Member's Locally Created Data transaction on Miscellaneous Menu II in SDA II, a system maintained by the PERSRU.

### Expected Good Cond Dt

Expected Good Conduct Date. This is what the system currently has in the SDA II system on the member. If incorrect then this date can be changed in the locally created data on miscellaneous screen II of the SDA II system maintained by the PERSRU.

## Awards Data

### Medal/Award code

A two-character alpha code to indicate the type of award.

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

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### Qualification Data

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**Qualification code** A two-character alpha/numeric code to identify specific qualifications held by enlisted personnel.

**Effective** The date the member became qualified for the qualification code.

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### School Courses Completed Data

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**School Code** A six-character numeric code to indicate the service school completed by the member.

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**Course** A description of the school completed by the member.

---

**Completed** The date the member completed the school.

---

**Language** This shows what foreign languages the member can speak or write.

---

**Training Data** No information is provided in this field.

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### Address Data

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**Home address** This is the member's mailing address.

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**HORAd** This is the member's home of record (city and state).

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**Ltax** This is the member's legal state of residency (city and state).

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### Telephone Data

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**Home phone number** This is the member's home phone number. This can be updated in the member's locally created data transaction on Miscellaneous Menu II of SDA II, a system maintained by the PERSRU.

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## Block by Block Description of the Personnel Data Information File (PDF), Continued

**Work** This is the member's work phone number. This can be updated in the member's locally created data transaction on Miscellaneous Menu II of SDA II, a system maintained by the PERSRU.

**The following is a list of fields that are reserve unique and will only show up on the PDF if the member is a reservist:**

**Category** This uses a single alpha code for determination of member's Reservist classification.

**When the member is in the:**

**The code is:**

|                                   |   |
|-----------------------------------|---|
| Ready reserve                     | R |
| Standby Reserve (Active Status)   | S |
| Standby Reserve (Inactive Status) | I |

**Class** This uses a single alpha code that identifies the class to which an individual is assigned.

**When the member is a(n):**

**The code is:**

|   |   |
|---|---|
| Inactive duty officer, within their 8 year obligation   | I |
| Prior service CG enlisted, within their 8 year obligation   | J |
| Enlisted member who is a student and performs a split phase Initial Active Duty Training (IADT)       | K |
| Student participating in the Maritime Academy Reserve training Program (MARTP)                        | M |
| Member with service obligation, not in another class  | N |
| Enlisted member, required to attend recruit training and class "A" school during one IADT phase       | P |
| Member without a statutory obligation   | Q |
| Enlisted member, completes 4 months IADT (currently not used)   | S |
| Enlisted member, non-prior service direct petty officer   | X |
| Enlisted member, attends recruit training and 30 days OJT while on IADT                               | Y |
| Enlisted member recruited as a <b>P</b> or <b>K</b> but failed to complete IADT. Not used after 1996. | L |
| Enlisted member, completes 4 months IADT (currently not used)   | S |

**Train/Pay/Cat** Training Pay Category. This uses a single character alpha designation of a Reservist's training requirements and pay entitlements.  
**Selected Reserve**

**Train/Pay Cat**

**Comprised of**

|          |   |
|----------|---|
| <b>A</b> | Includes most SELRES in a pay status                        |
| <b>B</b> | IMA with Selective Service System (reimbursable)            |
| <b>C</b> | Previously used for RKs in Interphase. No longer in use.    |
| <b>E</b> | Reservists with drill obligation without access to IDT unit |
| <b>F</b> | RP, RKs, & RLs on IADT                                      |

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

### Train/Pay/Cat, Continued

Training Pay Category. This uses a single character alpha designation of a Reservist's training requirements and pay entitlements, continued:

#### Selected Reserve, Continued

##### Train/Pay Cat

M

##### Comprised of

Reservists currently mobilized, but expected to return to drilling status upon RELAD

P

RP, RKs, & RY s recruited but not yet reported to IADT

#### Individual Ready Reserve

##### Train/Pay Cat

D

##### Comprised of

Reserve Flag Officers

H

Members with no requirement to drill

J

Reservists who have enlisted to attend OCS but have not reported

#### Standby Reserve

##### Train/Pay/Cat

G

##### Comprised of

Key Federal employees in the Standby Reserve (Active Status)

N

All others in the Standby Reserve (Active Status)

I

Standby Reserve (Inactive Status)

### Train/Pay/Cat (Date)

Training Pay Category. This is the date a member is assigned to an individual category for pay purposes.

### Train Rating

This identifies members who are authorized a lateral change in rate and for non-rates authorized to strike for a rating.

### Drill Group

This is the particular group a member is assigned.

### Drill Oblig

This is the date a member of the Reserve no longer is required to perform inactive duty drills.

### Paid Drills

This figure gives the number of paid drills that a member has earned during an anniversary year.

### Non paid

This figure gives the number of non-paid drills that a member has earned.

### MGIB Start

Montgomery Government Issue Bill Start. This is the start date for inclusion of the Montgomery GI Bill.

### MGIB Stop

Montgomery Government Issue Bill Stop. This is the stop date for the Montgomery GI Bill.

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## Block by Block Description of the Personnel Data Information File (PDIF), Continued

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|                            |   |
|----------------------------|---|
| <b>MGIB Stat</b>           | Montgomery Government Issue Bill Status. This is a one-character code that determines the present status of a member in the MGIB program.   |
| <b>MGIB Oblig</b>          | Montgomery Government Issue Bill Obligation. This is the number of months obligated remaining upon termination or suspension of MGIB entitlement.   |
| <b>MGIB Penal</b>          | Montgomery Government Issue Bill Penalty. This is the penalty status code, penalty status at the time of termination or suspension of MGIB entitlement.   |
| <b>Prev Train/Pay</b>      | Previous Training Pay. This is the category a member was previously attached.   |
| <b>Total Paid Duty</b>     | This is the amount of pay accruing to the member.   |
| <b>Anniversary</b>         | This refers to a member who entered reserve service after 30 June 1949 or whose reserve service was broken after that date, the anniversary year begins on the date of entry or reentry to the day preceding the anniversary of entry or reentry. |
| <b>Pay/Allow<br/>Accru</b> | Pay Allowance Accrued. This is the effective date of accrual for a member's current pay/allow category.   |
| <b>Total points</b>        | This figure refers to the amount of points that a reservist has earned. Fifty points must be earned in an anniversary year for that year to be considered satisfactory for computation of service or retirement.                                  |
| <b>Initial Entry</b>       | This is the date of the member's entry into the Reserve.  |
| <b>Active duty</b>         | This field states the number of years of active service. Active duty is full time duty in the active military service of the United States.   |
| <b>20yr Ltr</b>            | 20-year Letter. This is the date of the submission of the retirement letter for a member.   |
| <b>Civ Occ Cd</b>          | Civilian Occupation Code. This provides information on general and specific skills, which could be of value to the Coast Guard.   |
| <b>Home Duty</b>           | This is the effective date of the transaction for a member being assigned to the home duty station, i. e. the OPFAC a member would be assigned upon completion of active duty.  |